



## MIDLOTHIAN COUNTY LADIES' GOLF ASSOCIATION

### INTER CLUB FIVE-A-SIDE LEAGUE MATCHES TERMS OF COMPETITION

Oct 2024

Change Descriptions			
Date	Item	Section	Description
Oct24	21,23	Health & Safety, Health	Added sections on Health & Safety and Health to align Association with Government and NHS guidelines.
May24	3	Divisions	Detail added re withdrawing from the league.
Mar24	5,7	Various	Matches can be played at the weekend if agreed by both teams. Emphasis put on earlier match time, as this would mean earlier finish. As agreed at Feb Reps meeting following the 5-a-side survey.
	19	Catering	Update to the Catering Terms as agreed at the Feb Reps meeting, following the 5-a-side survey.
Feb24	1,5,14,24	Various	ViceCaptain mailbox changed to Competitions
	1	Nominated Club	This information will be requested via email instead of during online renewal.
	6,22	Various	First contact should always be to the 5 a-side recorder, who will liaise with Captain and Vice Captain.
Oct23	New	Availability of Players	New paragraph added regarding accommodating players who require a buggy
	16	Availability of Players	Amendment to Term 15 to create greater clarity following rules review and renumbered as a result of above.
	19	Use of Buggy & Caddy	Revised paragraph regarding accommodating players who require a buggy, renumbered to 20 as a result of above & amendment from 'organising' to 'competition' committee
Feb22	18	Catering	Confirmation provision of food is to continue
Oct21	17	Divisional Winners, Promotions & Relegation	Clarity regarding count back procedure
Apr21	7	Order of play	Clarification following introduction of WHS
	9	Order of play	'Handicap' amended to 'Course Handicap'
	11	Late arrival	'Handicap' amended to 'Course Handicap'
	15	Availability of players	'Handicap' amended to 'Course Handicap'

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## Membership

1. Players must be a member of MCLGA to play in the Inter Club 5 a-side matches. All categories of membership within MCLGA (with the exception of Associate Members) will be eligible to play in the 5 a- side matches. All those individuals who are confirmed on the waiting list for full membership of MCLGA may play in the 5 a-side matches. Club Representatives (Reps) should ensure players are registered (or on a waiting list if applicable) with MCLGA before new players play in a league match. A member can only play for one club. Any MCLGA member who is a member of more than one participating club must choose which Club she will play for by 31<sup>st</sup> March. The 5 a-side recorder will request this information via email from all of the 5 a-side reps, soon after membership renewal closes. A player may only change which club she represents after this date, if she leaves one club and joins another, advising the 5 a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)). They must be a playing member of the nominated club. A player who is a member of more than one Club in MCLGA may play in the 5 a-side matches for one Club and in the Greensomes for another Club.
2. Should a team field a player who is not a member of MCLGA, then 2 match points will go to the opposition, regardless of the initial match result. The game points for the unregistered players game will be forfeited the greater of the actual game result or 5/4 and the game points that follow the game with the unregistered player will also be forfeited the greater of the actual game result or 5/4. Game points and results prior to the unregistered player will stand in case of a count back at the end of the season.

## Divisions

3. The Inter-Club 5 a-side matches will be played in 2 divisions – Division 1 and Division 2. Each Division will where possible consist of an equal split of teams per division, each playing an equal split of home and away matches during the season. In the event of an even number of teams in Division 2 arising from Clubs withdrawing from the League in a reversal of the draw (year 2), a split of home and away matches shall be arranged as evenly as possible before the October Reps meeting. A full redraw of both Divisions with home and away matches will be presented in a table format by the 5 a-side recorder at the October Representative meeting in every odd year for the start of the following even year, these being reversed the following year. Teams relegated and promoted at the end of a season will assume the home and away fixtures of the relegated and promoted teams from Division 1 and 2 respectively. The 5-a-side rep must ensure that their club can field a team for the following season, before the October Reps meeting, or else withdraw from

the league. Notification of withdrawal should be at least 2 weeks before the meeting. If a club withdraws from the league they cannot reapply to rejoin until the year a redraw is being done, for the following year.

### Appointment & Role of Team Captain

4. Each club must appoint a Team Captain to take full responsibility for any decisions required on behalf of their team on the day of the fixture. The MCLGA 5 a-side rules must be followed when making any such decision. Should it subsequently be found to be the case that the 5 a-side rules had not been followed, a Panel will be formed (refer Rule 23) to adjudicate and their decision will be final.

### Matches

#### Arranging

5. Matches should be arranged between Club Reps or another member of the Team/Club appointed by the MCLGA Club Rep. Home Reps should provide at least 3 alternative dates to their opponents. The Home team can offer a pre-5.30pm start and the Away team has final approval. The Home team can offer a weekend or weekday match time and the Away team has final approval. Once Matches have been arranged, all dates and starting times should be emailed to the 5 a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)) by the end of January. Teams shall endeavour to play on dates agreed for each fixture and only due to unforeseen circumstances will a team request to reschedule the fixture. The opposition is not obliged to agree to change the date of the fixture. The minimum period to request a date change with the opposition will be 6 full weeks.

#### Deadline

6. Clubs should endeavour to play their matches before the middle of August but by 31st August at the very latest. Only in the event of rescheduled matches late in the season will Club Reps make contact with the 5 a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)) to request an extension. The 5 a-side recorder will then discuss the situation with the Captain and Vice Captain. Weekends may be considered but only if both teams agree.

#### Order of Play

7. All Matches must be played Monday to Friday from 4.30pm onwards, or at a mutually agreed time at the weekend. and All players will start on their tee time as per the home club's booking system. Within each team the order of play will be by Course Handicap, a lower handicap playing before a higher ('Course Handicap' rather than 'Handicap Index' to be used allowing teams to choose the order of play if one or more players have the same 'Course Handicap'). **Before the Match, the Team Captains will simultaneously exchange their Team List showing the five players in Course Handicap playing order. The Home Team Captain will then transfer the names onto a MCLGA hard copy 5 a-side results sheet, downloaded from the MCLGA website under 'About MCLGA/Downloadable forms'.**

8. Games will be played between players who are in the same position on their respective Team Cards. If a player is inadvertently delayed, the following game(s) should proceed, her opponent waiting until the latest starting time available for the match (i.e. number 5s actual tee-off time as per the home clubs booking system) before the game is forfeited. This is subject to the five minutes allowed under Rule 5.3a, and the player present is then awarded one (1) game point with a game result of 5/4.
9. A team will forfeit any game [and lose the game point(s)] where any player plays in incorrect Course Handicap order. The result for the team card will be 5/4 in favour of the team that did not play out of correct order. If the player at game 1 or 2 for example plays in incorrect order and subsequently means players at 3, 4 and 5 play out of order then the subsequent games will be deemed to have been lost 5/4.
10. Play shall be from the Ladies medal tee of the day. All Games to be played off scratch. The Home Team shall have the honour on the first tee as they are deemed the challengers.

#### Late Arrival

11. A game need not be forfeited if a player is not present at the start of the Match. However, in the situation of late arrival of the last player (the last player could be a player playing out of Course Handicap order, previously agreed between the Club Reps/Team Captains before the date of the fixture), the Rules of Golf apply (Rule 5.3a: If the player arrives at their starting point, ready to play, within five minutes after their starting time, the penalty for failure to start on time is loss of the first hole in match play. Otherwise, the penalty for breach of this Rule is disqualification.) No alteration can be made to this team following the exchange of cards (see Rule 15 regarding teams of less than five players).

#### Result

12. Each match will consist of 5 single games, a game point (1) being awarded to the winner of each game and half a point (1/2) being awarded to each team when a game finishes all square after 18 holes.
13. The match will be won by the team with the most game points (as described in Rule 12 above). The winning team will be awarded two (2) match points; the losing team will not receive any match points. In the case of a halved match, both teams will be awarded one (1) match point.
14. Immediately following the match, the official 5 a-side downloadable result card shall be completed in full and signed by both Team Captains. The HOME Team Captain will arrange for a picture/photo of the card to be emailed to the 5-a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)) copying the AWAY Team Captain **within 48 hours** of the match date. Match results may not be accepted if they are not submitted on the official 5 a-side downloadable result card. Both Team Captains should keep a record of the results of each game.

## Availability of Players

15. The Association is committed to making competitions accessible to all members and will make reasonable adjustments to accommodate those members who require a buggy, as a result of either disability or temporary injury, to enable them to play, wherever possible. Where a player requires the use of a buggy, as a result of either disability or temporary injury – see Term 20), we ask if the relevant club can make a buggy available as a reasonable adjustment. If this is not possible, the away Team Captain would be required to adjust selection accordingly, to enable a full team to compete.
  
16. If a club cannot raise a full team on the fixed date, the match must be played with the players available and any conceded game will be won 5/4 to the opposition. If it is known before the exchange of team cards that a player will be missing, the remaining players should be entered on the card in Course Handicap order and the last game(s) conceded. If it is known before the fixture date that a team will have less than 5 players on the date of the fixture, the club with less than 5 players will advise their opposition and the opposition will acknowledge and bring the same amount of players to play the match. Should the team with initially less than 5 players turn up on the fixture date with more players than advised in the confirmation emails, this will have no relevance to the game points won/lost. If both teams on the same fixture date have less than 5 players without prior notification, and both teams have the same number of players, then the available players should play as normal, with 0 game points and 5/4 loss against both teams for the games that could not be played. If both teams do not have the same number of players, the match must be played with the players available in their respective order adhering to rule 7 and the scores from those games recorded as normal. Any game(s) which cannot be played due to missing players from a team, will be conceded and a 5/4 win awarded to the opposition. Any game(s) which cannot be played due to missing players from both teams will have 0 game points and 5/4 loss against both teams.

## Player Retirement

17. If a player becomes unwell or has to retire during a game her opponent is deemed to have won any subsequent holes not played but not more than 5/4 and the score of that game will be reflected as such in the overall match result.

## Divisional Winners, Promotions & Relegation

18. The winner of the Macfarlane Trophy will be the team with the most Match Points in Division 1. The Thomson Trophy will be awarded to the team with the most Match Points in Division 2.

At the end of the season the two teams in Division 1 with the least number of match points will be relegated to Division 2. The two teams in Division 2 with the most match points will be promoted to Division 1.

If, after calculating match points, a tie occurs either for the Macfarlane Trophy or for the Thomson Trophy, or if match points cannot decide on the teams to be promoted or relegated, then total game points will count. If a tie still occurs after considering total game points, the trophy winner and promotion/relegation will be calculated using the holes remaining to be played across all individual matches won. The team with the greater amount of holes to be played will finish above the team with which they were previously tied. If a tie still occurs after considering total holes remaining to be played then the **head to head** match score between the two teams will count, followed by the head to head game points, followed by the head to head total holes remaining to be played.

### Catering

19. Matches are not to be scheduled on evenings when there is no catering unless the team provide the meal or get it delivered. The meal option is to be a plated or buffet style main course, or if soup and sandwiches these should be accompanied by a dessert. Tea / Coffee to also be provided. Dietary needs should be requested at least a week before the match and accommodated as best they can. Meal choices should be shared before the match where possible, so teams can pre-order to help club prepare / minimise wastage. Team Captains are to advise the host Club before the match and preferably the night before if players are unable to stay for the meal.

5 a side reps to keep notes and submit any issues to [competitions@mclga.com](mailto:competitions@mclga.com) after each match, with the results, copying Captain if there is an issue. The Officials can consider disqualification for continual non-adherence to the catering terms.

### Use of Buggy & Caddy

20. Players shall walk at all times during a stipulated round unless a player requires a buggy, as a result of disability or temporary injury, to enable them to play. The Association will make reasonable adjustments to accommodate such players, as per Term 15. Caddies are not permitted, unless prior consultation and agreement with the opposition and authorised by the MCLGA competition committee.

### Health & Safety

21. The Association is committed to running the league in as safe an environment as possible for its members.

### Adverse Weather Conditions

22. Before the first game tees off, the Home Team Captain, in consultation with the Away Team captain, may arrange to postpone a match owing to weather conditions if the course has been closed or if likely to close during a match. Only if the course becomes unplayable during the course of a match, or if play can cease under the Rules of Golf, should a match be abandoned. If either of these conditions occur, an alternative date should be arranged between the Reps, as soon as possible, with at least 2 alternative

dates being offered by the home team. The date, when confirmed, should be notified to the 5-a-side recorder. Where a match has been rescheduled due to abandonment or postponement, then all games will start from the first hole regardless of where each game finished in the original match.

### Health

23. The Association asks that all members comply with any current Government and/or NHS guidelines or rules that are in force regarding public health before playing in a league match. Should players need to call off as a result of this, then the section on **Availability of Players** will apply.

### Disputes

24. Decisions will be based on the inter-club 5 a-sides being a team event. Should a dispute arise between teams then the MCLGA Captain will convene a Panel with two Club Reps from another division within the League and their decision will be final. The decision of the Panel will override any decision made between Team Captains. First contact should always be to the 5-a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)).

### Rules

25. These rules **should be** displayed within each club on the relevant notice board so that they can be referred to at any time. These rules will also be available on the MCLGA web site at all times. All team Captains should ensure that all team members are aware of these rules and the rules are adhered to at all times.

26. Inter-club 5 a-side rules will be formally reviewed by the 5 a-side recorder ([competitions@mclga.com](mailto:competitions@mclga.com)) with an appointed working sub-group, from the MCLGA Committee and Club Reps, at the end of every odd year for the start of the following year. An interim review of the Rules may take place should the need arise.